



## Europeana Foundation Governing Board Meeting

6 April 2017  
16h30 – 18h00 CEST  
Teleconference

**16:30 – 16:35**      **Opening, apologies and meeting quorum, adoption of the agenda -  
Jan Muller**

**I. Minutes, Decisions & Actions of 6 April 2017 Meeting - Jan Muller**

Paper 1A *Confidential* - Minutes of 6 Apr Meeting  
Paper 1B *Public* - Decisions & Actions of 6 Apr Meeting  
Paper 1C *Public* - Précis of Minutes of 6 Apr Meeting  
*Action proposed: Board to approve*

**16:35 – 16:45**      **II. Governance - Jill Cousins**

Paper 2 *Confidential* - Nominations for Expert and Election of Vice  
Chair  
*Action proposed: For discussion about nominations for the seat of  
expert and decision on the way forward; Board to elect Vice Chair*

**16:45 – 17:00**      **III. Aspiration & Approach - Jill Cousins**

Paper 3 *Public* - Europeana Staff Approach Proposal in conjunction  
with Europeana Foundation Governing Board and Europeana Network  
Association Approaches, and next steps  
*Action proposed: Board to discuss Europeana Staff approach  
proposal, approve or propose amendments; and to agree on next  
steps. Final approval of Europeana Foundation Governing Board and  
Staff approach(es) at September meeting.*

**17:00 – 17:10**      **IV. DCHE Expert Group - Mirjam Raabis**

Paper 4 *Confidential* - Expert Group on Digital Cultural Heritage &  
Europeana  
*Action proposed: For information and discussion*





17:10 – 17:20

**V. Procurement & Evaluation of Europeana - Jill Cousins**

Verbal Update - Procurement and Evaluation

*Action proposed: For information and discussion*

17:20 – 17:30

**VI. DSI-2 Progress Report II - Jill Cousins**

Paper 5 *Public* - Summary of DSI-2 Progress Report II

*Action proposed: For approval*

17:30 – 17:40

**VII. Generic Services and Collections - Jill Cousins**

Paper 6A *Public* - A proposal to deliver non-curated and multiple thematic collections

*Action proposed: For information and discussion*

Paper 6B *Public* - Generic Services 2018 & Adjustment to 2017 DSI

*Action proposed: Board to send to CEF Telecom Committee contacts where possible.*

17:40 – 17:45

**VIII. Copyright - Paul Keller**

Paper 7 *Public* - Update on Europeana Copyright Policy Advocacy Efforts

*Action proposed: For information and to take note of the work Undertaken*

17:45 - 17:50

**IX. Europeana Network Association - Merete Sanderhoff**

Paper 8 *Public* - Europeana Network Association Update

*Action proposed: For information*

17:50 - 17:55

**X. Items to consider for September meeting Agenda**

*Action proposed: Board to propose discussion points for September, e.g.:*

- Voting for appointment of Expert
- Final discussion/approval of Aspiration and Approaches
- European Year of Cultural Heritage
- Improving the links to Board members networks
- Process of governance separation in preparation for Open Procurement Call
- Update on Innovation Agenda Taskforce



For information and Q&A:

17:55 - 18:00

**XI. Finance & Financial Sustainability of Europeana - Albert Verhaar**

Paper 9A *Confidential* - Audit Report 2016  
Paper 9B *Confidential* - Funding Update  
Paper 9C *Confidential* - Cashflow Update  
Paper 9D *Confidential* - QI Report against Budget  
*Action proposed: For information and Q&A*

**XII. Hosting of Europeana - Jill Cousins**

Paper 10 *Public* - Update on Hosting of Europeana  
*Action Proposed: For information*

**XIII. Business Plan 2017 Progress Report - Harry Verwayen**

Paper 11A *Public* - Content Report  
Paper 11B *Public* - Web Traffic & Social Media Report  
Paper 11C *Public* - Status of KPIs  
*Action proposed: For information*

**XIV. Forthcoming Events - Jill Cousins**

Paper 12 *Public* - Overview of Forthcoming Events, Report on Maltese Presidency and Plans for Estonian Presidency  
*Action proposed: For information*

**Any Other Business**

- Next meeting – all day 28 September 2017 – VU, Amsterdam
- Introduction of Board meeting briefing book in effect from September meeting to replace the papers.

18:00

**Closing**

**Circulation:**

Europeana Foundation Governing Board Members & Observers

**Classification:**

Public